NACH/ECS/AUTO DEBIT MANDATE INSTRUCTION FORM

UMRN | Date D D M M Y Y Y Y

Tick (✓)

Sponsor Bank Code **UTIB0000248** Utility Code

CREATE ☐
MODIFY ☐
CANCEL ☐

I/We hereby authorize ____ to debit (tick ✓) ☐ SB ☐ CA ☐ CC ☐ SB-NRE ☐ SB-NRO ☐ Other

Bank a/c number ____

with Bank ____ IFSC ____ or MICR ____

an amount of Rupees Only ____ Rs. ____

FREQUENCY ☐ Mthly ☐ Qtly ☐ H-Yrly ☐ Yrly ☐ As & when presented

DEBIT TYPE ☐ Fixed Amount ☐ Maximum Amount

Reference 1 (Mandate Reference No.) ____ Phone No. ____

Reference 2 (Unique Client Code-UCC) ____ Email ID ____

I agree for the debit of mandate processing charges by the bank whom I am authorizing to debit my account as per latest schedule of charges of the bank.

PERIOD

From D D M M Y Y Y Y

To D D M M Y Y Y Y

Or ☐ Until Cancelled

1. ____ 2. ____ 3. ____

- This is to confirm that the declaration has been carefully read, understood & made by me/us. I am authorizing the user entity/ Corporate to debit my account, based on the instructions as agreed and signed by me.
- I have understood that I am authorised to cancel/amend this mandate by appropriately communicating the cancellation / amendment request to the User entity / Corporate or the bank where I have authorized the debit.

CLEAR SAVE PRINT

Instructions to fill NACH Form and Terms and Conditions :
Following fields need to be filled mandatorily:-

1. Date: In format DD/MM/YYYY
2. Bank A/C Type: Tick the relevant box
3. Bank A/C Number: Fill Bank Account Number
4. Bank Name: Fill Name of Bank
5. IFSC/MICR code: Fill respective code
6. Mandate Amount: Mention amount of mandate in word and figure
7. Frequency of mandate - Tick the relevant box
8. Debit Type has been preselected as 'Maximum value' for your convenience
9. Reference 1:Mention Business Partner Number
10. Reference 2: -----

11 Telephone Number (Optional)
12. Email ID : (Optional)
13. Period:Fill From and to period / *From Date and tick* until cancelled
14. Signature as per bank account
15. Account Holder Name: Mention Account Holder Name as per Bank Record
16. In case of Joint account, all a/c holder's have to sign the form.
17. Bank verification is not required

The following applications will be considered as incomplete and are liable to be Rejected:

1. In case multiple frequencies are selected or not Tick.
2. In case multiple Debit types are selected or not Tick.
3. In case both From and to period and until cancelled has been opted or not mention.
4. In case Account Holder Name not mention on mandate.
5. In case Business Partner Number not mention on mandate.
6. In case details not filled in proper place.
7. In case there is cutting / overwriting on form.